

**SCHOOLS FORUM MEETING**  
**WEDNESDAY 21 OCTOBER 2015 at 0800**  
**VENUE: Committee Room 1, City Hall, Bradford**

PLEASE NOTE

All meetings will be held in public; the agenda, reports, decision list and minutes will be publicly available on the Council's website and in Committee Secretariat, Room 112, City Hall, Bradford.

The taking of photographs, filming and sound recording of the meeting is allowed except if the Forum Members vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Forum Clerk (asad.shah@bradford.gov.uk, 01274 432280) who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.

**1. APOLOGIES FOR ABSENCE**

The Business Advisor (Schools) will report the names of alternate Members who are attending the meeting in place of appointed Members.

**2. DISCLOSURES OF INTEREST**

To receive disclosures of interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it only becomes apparent to the member during the meeting.

**3. MINUTES OF 23 SEPTEMBER 2015 & MATTERS ARISING**

*Minutes*

**Recommended –**

**That the minutes of the meeting held on 23 September 2015 be signed as a correct record (previously circulated).**



4. **MATTERS RAISED BY SCHOOLS**

Members will be asked to consider any issues raised by schools.

5. **STANDING ITEM – DSG GROWTH FUND ALLOCATIONS** (a)

There are no new allocations for consideration at this meeting.

*(Andrew Redding – 01274 432678)*

6. **STANDING ITEM – BRADFORD EDUCATION IMPROVEMENT COMMISSIONING BOARD** (i)

The minutes of the most recent Bradford Education Improvement Commissioning Board meeting will be presented for information and consideration.

*(Andrew Redding – 01274 432678)*

7. **NEW TO ENGLISH SUPPORT STRATEGY (ADDITIONAL INFORMATION)** (i)

A report will be presented, **Document FE** (*REPORT TO FOLLOW*), which responds to the discussion that took place in the Forum's September meeting on the establishment of centres of good practice to support schools in admitting New to English learners and to the requests made by Members for further information, which are recorded in the minutes of this meeting.

**Recommended –**

**The Forum is asked to consider and to note the additional information provided.**

*(Andrew Redding – 01274 432678)*

8. **EDUCATION PERFORMANCE 2015** (i)

A report will be presented, **Document FF** which outlines the key education results from summer 2015.

**Recommended –**

**The Schools Forum is asked to consider how the position presented should inform the Forum's financial decision making for 2016/17.**

*(Andrew Redding – 01274 432678)*



9. **THE LOCAL AUTHORITY'S FINANCIAL POSITION AND BUDGET PROPOSALS** (i)

An outline of the key aspects of the Local Authority's financial position for 2016/17 will be presented.

**Recommended –**

**The Forum is asked to consider the presentation and to give feedback.**

*(Andrew Redding – 01274 432678)*

10. **CONSULTATION OUTCOMES – PRIMARY AND SECONDARY FORMULAE** (a)

The Principal Finance Officer (Schools) will present a report, **Document FG**, which asks Members to consider the outcomes of the consultation on the 2016/17 Primary & Secondary funding formulae and make final decisions on the pro-forma, which is to be submitted to the Education Funding Agency.

Please note that an appendix to Document FF will be tabled at the meeting as it contains the outcome of a consultation period, which concludes on 16 October.

**Recommended –**

- (1) **The Forum is asked to consider the outcomes of the consultation. Members are then asked to consider whether the proposals should be changed in the light of responses.**
- (2) **Schools Members of the relevant phases are asked to make final recommendations on the structure of the formulae in the indicative pro-forma (Appendix 1) a) Primary and b) Secondary in order that it can be submitted to the EFA by 30 October 2015. Appendix 1 has been completed on the basis of the proposals outlined in the consultation document and as agreed by the Forum in the last meeting held on 23 September. If the Forum does not wish to change any of the proposals, Appendix 1 is the pro-forma that will be sent to the EFA.**
- (3) **Schools Members of the relevant phases are asked to consider the responses and make recommendations on the continuation of contingency funds a) Primary and b) Secondary in 2016/17.**

*(Sarah North – 01274 434173)*

11. **CONSULTATION OUTCOMES – EARLY YEARS SINGLE FUNDING FORMULA** (a)

The Principal Finance Officer (Schools) will present a report, **Document FH**, which asks Members to consider the outcomes of the consultation on the 2016/17 Early Years Single Funding Formula.



Please note that an appendix to Document FG will be tabled at the meeting as it contains the outcome of a consultation period, which concludes on 16 October.

This report also provides further information on places planning and on the development of flexibility in the maintained sector, responding to the request from Members for further information.

**Recommended –**

**The Forum is asked to consider the outcomes of the consultation and make final recommendations on the 2016/17 Early Years Single Funding Formula.**

*(Dawn Haigh – 01274 433775)*

**12. CONSULTATION – HIGH NEEDS BLOCK 2016/17** (a)

The Business Advisor (Schools) will present a report, **Document FI**, which asks Members to agree the publication of the proposed consultation document on the High Needs Block funding model for 2016/17. This includes the number of places the Authority plans to commission and the arrangements for paying top up (Plus) funding. Members are also asked to begin to consider the issues raised in the report regarding affordability pressures within the High Needs Block.

**Recommended –**

**The Forum is asked to agree to the publication of the proposed consultation on the High Needs Block funding model for 2016/17.**

*(Andrew Redding – 01274 432678)*

**13. DSG CENTRAL ITEMS AND DE-DELEGATED FUNDS 2016/17** (i)

The Business Advisor (Schools) will present a report, **Document FJ**, which asks the Forum to consider the position of the funding of Schools and Early Years Block central items and de-delegated items from the DSG in 2016/17.

**Recommended –**

**The Forum is asked to consider the position of the funding of central and de-delegated items, including what further consideration should be given / review work should take place, in advance of making final recommendations for 2016/17 at the January 2016 meeting.**

*(Andrew Redding – 01274 432678)*



#### 14. **FORMULA FUNDING WORKING GROUP REPORT**

(i)

The Principal Finance Officer (Schools) will present a report, **Document FK**, which provides initial feedback on the discussions within the FFWG on matters relating to the values of factors within the primary and secondary funding formulae and on the matters raised in the September Forum meeting, which are recorded in the minutes of this meeting.

#### **Recommended –**

**The Schools Forum is asked to consider the information presented in advance of making final recommendations for 2016/17 at the January 2016 meeting.**

*(Sarah North – 01274 434173)*

#### 15. **SCHOOLS FORUM ADMINISTRATION 2015/16 ACADEMIC YEAR**

(a)

The Business Advisor (Schools) will present a report, **Document FL**, which asks Members to review the Forum's administrative and membership arrangements for 2015/16.

#### **Recommended –**

**The Schools Forum is asked to review the Forum's Conduct of Meetings & Procedural Matters document and to note the re-calculation of membership according to pupil numbers and agree the change to arrangements proposed for 2016 as a result of this.**

*(Andrew Redding – 01274 432678)*

#### 16. **OUTDOOR EDUCATION CENTRES**

(i)

A report will be presented, **Document FM (REPORT TO FOLLOW)**, which provides an update on the refurbishment of the outdoor education centres.

*(Graham Hutton – 01274 385843)*

#### 17. **SCHOOLS FORUM STANDING ITEMS**

(i)

Updates on the following Forum standing items will be provided verbally where these have not been covered within other agenda items:

- Update on Single Status
- Update from the Schools Financial Performance Group (SFPG)
- Update from the Early Years Working Group (EYWG)
- Update from the Formula Funding Working Group (FFWG)
- Update on Primary School Places
- Update on Academies & Free Schools



**Recommended –**

**The Forum is asked to note the information provided.**

*(Andrew Redding – 01274 432678)*

**18. ANY OTHER BUSINESS (AOB) / FUTURE AGENDA ITEMS**

Members will be asked for any additional items of business, for consideration at a future meeting.

**19. DATE OF NEXT MEETING**

Please see the published schedule of meetings – the next Forum meeting is scheduled for Wednesday 9 December 2015.

***(a) Denotes an item for action***

***(i) Denotes an item for information***

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**THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER**

